

# Legal and Accounting Matters for Small Businesses

An Informational Seminar for Startups and for Ongoing Businesses

## How to Protect Your Business and Your Assets from Lawsuits

- ◆ **Business Entities**
- ◆ **Documentation**
- ◆ **Contracts**
- ◆ **Employee Issues**

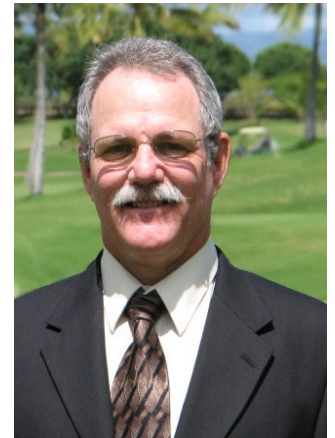
## Tax and Accounting Issues for Small Businesses

- ◆ **Money and Funding for Your Business**
- ◆ **Tax Tips and Trips**
- ◆ **Starting Right with Record Keeping**
- ◆ **QuickBooks Tips and Tricks**



Nolan K Yogi, Esq. has been in legal practice for over 30 years here, in Hawaii and the mainland. He has experience in a wide variety of legal concerns including counseling services. He is an experienced arbitrator with the Court Annexed Arbitration Program.

Ted Ketcham has been in tax and accounting practice for over 20 years as an accounting manager and as a successful business owner. He is a QuickBooks Pro Advisor and helps make sense of tax & accounting nonsense.



## KAPOLEI PUBLIC LIBRARY

Saturday, March 24, 2012 10:30am-11:30am

If a sign-language interpreter or other special accommodation is needed, please contact the library (693-7050) 2 weeks prior to the program's scheduled date

